

THE
CHORAL ARTS
COLLECTIVE

BEL CANTO COMPANY · GREENSBORO YOUTH CHORUS · GATE CITY VOICES
Community celebrating excellence, diversity, and lifelong participation in choral music.

200 North Davie Street, Box 8 | Suite 337 | Greensboro, NC 27401 | www.choralartscollective.org | (336) 333-2220

Executive Director

The Choral Arts Collective | Greensboro, North Carolina

Posted: June 15, 2026, Open until filled

About The Choral Arts Collective

The Choral Arts Collective is a nonprofit performing arts organization dedicated to enriching lives through exceptional choral music, arts education, and community engagement. Our vision is of a community that celebrates excellence, diversity, and lifelong participation in choral music. We believe that providing excellent, intergenerational choral programming—from early music education to professional concerts—creates accessible and lifelong sources of enjoyment, fulfillment, and artistic expression for all. The organization encompasses three ensembles:

- Bel Canto Company, a vocal ensemble of 40 professional musicians
- Gate City Voices, a volunteer, auditioned community chorus
- Greensboro Youth Chorus, serving young singers grades K-12 across the region

The Choral Arts Collective connects people of all ages through the power of choral music performances, educational experiences, and community partnerships while contributing to the cultural vitality of Greensboro and the greater Triad region.

Position Summary

The Executive Director is responsible for advancing the organization's mission, financial sustainability, strategic growth, and community impact.

Reporting to the Board of Directors and working in close partnership with the Artistic Directors, the Executive Director leads fundraising, donor stewardship, financial management, marketing, audience development, board engagement, and organizational operations.

The Executive Director serves as the primary ambassador for the organization, building relationships with donors, sponsors, foundations, community leaders, arts advocates, and educational partners while ensuring the long-term sustainability and success of the Collective.

Key Responsibilities

Fundraising and Revenue Development (25%)

- Develop and implement annual fundraising strategies aligned with organizational goals.
- Cultivate, solicit, and steward individual donors, major gift prospects, corporate sponsors, and foundation partners as a part of campaigns and fundraising events.
- Lead grant writing, reporting, and compliance efforts.
- Engage board members in expanding philanthropic support and community investment.
- Pursue new revenue opportunities to strengthen long-term sustainability.

Community Engagement and External Relations (20%)

- Serve as the organization's primary ambassador throughout Greensboro and the Triad.
- Build and maintain relationships with community leaders, educational institutions, arts organizations, and civic partners.
- Represent the Collective at performances, donor events, community gatherings, and public functions.
- Promote awareness of the organization's artistic, educational, and community impact.
- Develop partnerships that increase participation, engagement, and community support.

Organizational and Financial Leadership (20%)

- Lead day-to-day operations, administrative functions, and manage staff members.
- Develop and manage annual budgets in partnership with the Treasurer and Financial Resources Committee.
- Monitor financial performance and maintain sound fiscal practices.
- Oversee contracts, policies, insurance, compliance, and risk management.
- Ensure accurate financial reporting and responsible stewardship of organizational resources.

Marketing and Audience Development (20%)

- Direct marketing, communications, patron engagement, ticket sales, and student enrollment strategies.
- Drive subscriber retention and audience growth.
- Enhance the organization's brand visibility across the region.
- Ensure consistent messaging across print, digital, social media, and community outreach channels.

Board Relations and Strategic Planning (15%)

- Serve as the primary staff liaison to the Board of Directors.
- Support board recruitment, orientation, development, and committee engagement.
- Advance strategic priorities and assess organizational performance with the Board.
- Provide timely reports and recommendations to inform decision-making.

Qualifications

Required

- Bachelor's degree or equivalent professional experience.
- Five or more years of progressively responsible leadership experience in nonprofit management, fundraising, arts administration, education, community development, or a related field.
- Demonstrated success in fundraising, donor relations, sponsorship development, or grant acquisition.
- Experience managing budgets and organizational operations.
- Strong written, verbal, and interpersonal communication skills.
- Ability to work collaboratively with board members, artistic leaders, volunteers, donors, and community stakeholders.
- Strong technical skills, including proficiency with Microsoft Office Suite (Word, Excel, PowerPoint, Outlook).
- Ability to sit or stand for extended periods, lift up to 35 lbs., bend and stoop as required.

- Valid driver's license.
- Successful background check.
- Authorization to work in the U.S.

Preferred

- Experience within performing arts, arts education, or cultural organizations.
- Knowledge of nonprofit governance and board relations.
- Experience supervising staff and volunteers.
- Familiarity with QuickBooks; Salesforce or other CRM platforms; and Asana or similar project management platforms.
- Experience with concert and event production, ticket sales, and ticketing systems such as Etix.

Desired Leadership Attributes

The ideal candidate will be:

- A relationship builder who enjoys connecting people to a mission.
- An effective fundraiser who is comfortable making direct asks.
- A strategic thinker who can translate vision into action.
- A collaborative leader who values both artistic excellence and organizational sustainability.
- A strong communicator who can represent the organization with confidence and authenticity.
- Passionate about the role of arts and arts education in strengthening communities.

Compensation

The salary range offered for this position is \$52,500–\$62,500 commensurate with experience and qualifications, as well as generous paid time off and thirteen paid holidays. The Choral Arts Collective offers a flexible, mission-driven environment and the opportunity to shape the future of one of Greensboro's most respected choral arts organizations.

We Value Diversity

The Choral Arts Collective is an equal opportunity employer.

Studies have shown that women and people of color may hesitate to apply for a position unless they meet every qualification listed. If you are passionate about our mission and excited about this role, we strongly encourage you to apply—even if your experience doesn't align perfectly with every requirement.

Apply

To apply, please send your resume, references, and a cover letter reflecting your authentic, human voice to apply@choralartscollective.org.